

I-195 District Design Review Process

- New process outlined in the resolution selecting a preferred developer for Parcels 8/8A
- Concept Plan review is broken into two meetings; Final Plan review is one meeting
- Specifies deadlines for posting materials, written public comment deadlines, etc.
- Specifies role for design representatives nominated by abutting neighborhood associations

Concept Plan Review – Commission Meeting #1

- Draft concept plans posted to District website 10 days in advance of public meeting; designated design representatives from neighborhood organizations that are abutters to the District receive email from District with notice that plans are posted
- Utile reviews with Design Review Panel and issues memo outlining their feedback; Utile presentation and memo posted in advance of public meeting
- At public Commission meeting:
 - Architect/developer present concept plan designs
 - Utile presents feedback from Design Review Panel
 - Neighborhood design representatives present their feedback during meeting or submit in writing
 - General public comment
 - Written public comment taken; accepted one week following meeting and posted to our website the day after expiration of public comment period
 - No vote taken

Concept Plan Review – Commission Meeting #2

- Revised concept plans posted to District website 10 days in advance of public meeting along with memo outlining changes made in response to feedback from Design Review Panel, neighborhood design representatives, and public; neighborhood design representatives receive email from District that plans/memo are posted
- Utile reviews with Design Review Panel and issues memo; Utile presentation and memo posted in advance of public meeting
- At public Commission meeting:
 - Architect/developer present revised concept plan designs
 - Utile presents recommendation to Commission
 - Neighborhood design representatives present their feedback during meeting or submit in writing no later than one day prior to meeting
 - Written comment accepted; must be received one day prior to public meeting and will be posted to District website the day of meeting
 - General public comment
 - Commission votes

Final Plan Review

- Plans posted to District website 10 days in advance of public meeting along with memo outlining key changes made since Concept Plan Approval; neighborhood design representatives receive email from District that plans/memo are posted
- Utile reviews with Design Review Panel and issues memo; Utile presentation and memo posted in advance of public meeting
- At public Commission meeting:
 - Architect/developer present final plan designs
 - Utile presents recommendation to Commission
 - Neighborhood design representatives present their feedback during meeting or submit in writing no later than one day prior to meeting
 - Written public comment accepted; must be received one day prior to public meeting and will be posted to District website the day of meeting
 - General public comment
 - Commission votes